

# The People's Pension Trustee Ltd



## Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

The People's Pension Trustee Ltd  
Manor Royal  
Crawley  
West Sussex  
RH10 9QP

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Please enter your Customer Reference Number/National Insurance Number

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Name(s) of Account Holder(s)


Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

### Instruction to your Bank or Building Society

Please pay The People's Pension Trustee Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the The People's Pension Trustees and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Electronic signatures not accepted

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.



This is not part of the instruction to your Bank or Building Society and must be detached by The People's Pension Trustee Ltd before submission to the Paying Bank

Would you like to pay Monthly or Annually? Please tick relevant box. Monthly ☐ Annually ☐

Annual payment date (please enter month)

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How much do you wish to contribute each month/year?

£	
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You can choose to have your Direct Debit collected between the 1st and 28th.

(Please enter the collection date in the box).

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Please enter the name and address of the holder of the above Bank Account

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_



This guarantee should be detached and retained by the Payer.

## The Direct Debit Guarantee



- ◆ This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- ◆ If there are any changes to the amount, date or frequency of your Direct Debit, The People's Pension Trustee Ltd will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request The People's Pension Trustee Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- ◆ If an error is made in the payment of your Direct Debit by The People's Pension Trustee Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you received a refund you are not entitled to, you must pay it back when The People's Pension Trustee Ltd asks you to
- ◆ You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.